

**TOWANDA AREA SCHOOL DISTRICT
REGULAR MEETING OF THE SCHOOL BOARD
Monday, September 19, 2011 – 7:00 P.M.
Towanda Area Elementary School Conference Room**

1. PLEDGE OF ALLEGIANCE:

2. CALL TO ORDER: President, Peggi Munkittrick
Towanda Area School District: Each Child By Name Achieving Proficiency in Reading and Math

3. PRESENTATIONS:

- A. Introduction of new professional staff members
- B. 2011 PSSA test results

4. VISITORS' COMMENTS ON AGENDA ITEMS:

Please identify yourself by name and indicate which agenda item you are commenting on. Address all comments to the Board as a whole and make sure they are in the form of a statement. Questions will be taken under advisement. Responses to questions will be offered after due deliberation, usually at the next board meeting. You will be allowed three (3) minutes for your comments; five (5) minutes if prior written notification was made. Comments relative to private student matters or personnel issues should be directed to the appropriate school authority outside of this meeting. The presiding officer reserves the right to interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant (not related to an agenda item). Thank you for your cooperation.

5. APPROVAL OF MINUTES:

- A. Sports & Supplemental Committee (of the whole) – August 8, 2011
- B. Work Session – August 8, 2011
- C. Sports & Supplemental Committee (of the whole) – August 15, 2011
- D. Regular Session – August 15, 2011

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

6. FINANCIAL REPORTS: August, 2011 (Pages 1-16)

- A. Bill List for Payment – General Fund
- B. Receipts List – General Fund
- C. Food Service Report on Receipts & Bills
- D. Treasurer's Report
- E. External Funds Report – General Fund
- F. Capital Project 34
- G. Jr/Sr High School Central Treasury Quarterly Report dated June 30, 2011

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

7. SUPERINTENDENT'S REPORT:

- A. Principals' Reports

8. RESPOND TO QUESTIONS:

9. COMMITTEE REPORTS:

A.

10. FEDERAL PROJECT PROGRAMS REPORTS:

A.

11. PERSONNEL ITEMS: (All personnel actions approved by the Board are pending all required documentation)

A. RETIREMENTS: None

NO.	NAME	POSITION	EFF. DATE
1			

B. RESIGNATIONS:

NO.	NAME	POSITION	EFF. DATE
1	Donna Cobb	Cook's Assistant, Crossing Guard	August 17, 2011
2	Gary Martell	Math Department Head	August 18, 2011
3	Clairene Bartholomew	Aide III	August 26, 2011
4	Cara Kapson	Co-Coach, Jr. High Track	August 26, 2011

C. EMPLOYMENTS:

1. Act 93: None

NO.	NAME	POSITION	EFF DATE	SALARY CONTRACT	OTHER
a					

2. Professional Contract Employments:

NO.	NAME	POSITION	EFF DATE	SALARY CONTRACT	LEVEL	OTHER
a	Amy Brown	Secondary Math Teacher	10/11/11	\$48,482	B 24 Step I	Replacing G. Martell
b	Paula Eckroth	ESL Teacher	9/12/11	\$25.10/hr.	Part Time	

3. Support Staff Employments:

NO.	NAME	POSITION	EFF DATE	SALARY CONTRACT	LEVEL	OTHER
a	Cindy Arrison	Cook's Assistant	8/25/11	\$10.83/hr.	Part Time	Replacing B. Vanderpool
b	Ashleigh Selfridge	Health Room Asst.	8/25/11	\$12.96/hr.	Part Time	New Position
c	Erin Devine Owen	Co Health Room Asst.	8/25/11	\$14.24/hr.	Part Time	New Position
d	Christine Varner	Co Health Room Asst.	8/25/11	\$14.24/hr.	Part Time	New Position
e	Shannon Pardoe	Aide II/Aide III	8/26/11	\$12.96/hr. \$10.83/hr.	Part Time	Replacing M. Chalabi
f	Melissa Fiske	Cook's Assistant	8/25/11	\$10.83/hr.	Part Time	Replacing D. Cobb
g	Doda Reider	Crossing Guard	8/29/11	\$12.66/hr.	Part Time	Replacing D. Cobb

4. Substitutes – Professional Staff: (Attachment A)

NO.	NAME	POSITION	EFF. DATE
a			

5. Substitutes – Support Staff: (Attachment B)

NO.	NAME	POSITION	EFF. DATE
a			

6. Supplemental Contracts:

NO.	NAME	POSITION	EFF. DATE
a	Kacie Bush	Jr. High Volleyball Coach (\$2,331)	8/23/11
b	Kara Cochi	Department Head - Mathematics (\$2,529)	9/6/11

D. POSITION ELIMINATIONS: None

NO.	POSITION	EFF. DATE
1		

E. CREATE NEW POSITIONS: None

NO.	POSITION	EFF. DATE
1		

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

12. CONTRACTS/AGREEMENTS:

- A. Approve Resolution #2011/12-01, appointing a liaison between Berkheimer and the school district to share confidential information related to earned income collection (**Attachment C**)
- B. Approve a purchase agreement with Trehab for the Mulberry Street School property
- C. Approve Resolution #2011/12-02, for participation in the National Buyboard cooperative purchasing program through PSBA (**Attachment D**)

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

13. PROGRAMS/CURRICULUM/POLICY:

- A. Approve amendment of the annual transportation evaluation procedure to evaluate each bus and van route separately

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

14. FINANCIAL:

- A. Approval of the following real estate tax refund:
 - 1. Robert Westbrook, 16 Oak Street, Towanda, PA, 2011 refund in the amount of \$154.55 due to an overpayment
- B. Approval of the following occupation tax refunds:
 - 1. Michael Fox, 10 Huston St., Towanda, PA, 2011 refund in the amount of \$86.69 due to a change in category
 - 2. Anthony Pousen, PO Box 121, Towanda, PA, 2011 refund in the amount of \$86.69 due to a change in category
- C. Approve the sale of the mobile classroom to _____ for \$_____

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

15. **TRANSPORTATION:**

A. Approval of the following bus driver lists:

- 1. Yellow (**Attachment E**)
- 2. Non-Yellow (**Attachment F**)

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

16. **OTHER:**

A.

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

17. **GENERAL BOARD DISCUSSION:**

A.

18. **VISITOR COMMENT AND QUESTION PERIOD:**

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19. **ADJOURNMENT:**

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

Respectfully Submitted,

Diane M. Place
Superintendent

- FYI:**
- 1. Susan Persun, teacher, has requested the following days without pay: October 13, and 14, 2011
 - 2. Tenure has been granted to the following employees:
 - a. Keith Brown
 - b. Kara Cochi
 - c. Eric Crompton